

Department of Buildings & Inspections



Optional Premium Services

To better accommodate the often changing and unpredictable needs of development.

To provide customized services tailored to a project's needs.

To provide "just-in-time" permit approval and inspection services.

Optional Premium Services

- *Optional Premium Services are being proposed because:*
- **In construction time is money.** Providing the option to save time is good customer service. Other successful cities such as Las Vegas, NV. provide such services.
- The Department presently provides the optional **walk-through commercial plans examination service** that generated \$106,000 in 2006. When this service began, the internal processes also had to be re-designed in order to have minimal impact on the usual and customary (U & C) services.
- If a program becomes popular, the staffing for it will need to be re-evaluated based on revenue generation and maintaining the quality of usual and customary services.

Optional Premium Services proposed:

- ***Phased Permitting:*** Separate permits covering the different phases of construction of a building or structure. The project can be divided in phases through mutual agreement between the design team and B & I staff, based on the availability of construction documents and the construction schedule.
Add \$150 surcharge to U & C permit fees for each phase.

Optional Premium Services proposed Continued):

- ***After hours and weekend plan examination:***
Billed at cost plus \$100/hour.
- ***Express Plan Examination:*** Proposed project construction team (architect, developer, contractor, etc.) meet face-to-face with City permitting team (B&I, DOTE, MSD, GCWW, etc.) daily during business hours and work together until the project plans are either approved and the permit is ready to be issued or changes/ revisions required are beyond what is possible during the Express meeting: \$500 application fee with plans submitted two weeks in advance of meeting and \$800/hour over and above U & C fees.

Optional Premium Services proposed(continued):

- ***Same day Permit Issuance:*** Through “E-Z Trak”, online database, permit applicants are able to know as soon as their permit applications have received approvals from all reviewing agencies. The Supervisor of Customer Service will re-arrange staff workload to issue a certain permit approved the same day as long as such a request is received before noon.
Add \$250.00 surcharge to the U & C permit fees.
- ***Same day building inspections:*** If the request for inspection is made before noon, the inspection will be performed after-hours on the same day.
Billed at cost plus \$150.00 surcharge.
- ***After-hours and weekend inspections:***
Billed at cost plus \$75.00 surcharge for requests.

Optional Premium Services proposed(continued):

Currently, B&I offers these premium services:

- Walk-thru commercial plan review (Only city in Ohio to provide this service).

Add: \$400 surcharge to the U & C fees.

Usual and Customary Services:

Services provided Free of Charge:

- Predevelopment and preliminary project consultations with City staff are available by appointment.

Services provided by Permit Fees:

- Routing of plans and documents including revisions to all applicable City agencies.
- Plans examination including revisions by all applicable City agencies.
- Permit issuance.

Usual and Customary Services (continued): ***Typical inspections***

- Soil inspections including grading verification and erosion control.
- Foundation inspections including placement of reinforcing, placement of drainage, placement of anchor bolts and damp proofing or water proofing.
- Framing inspections including inspections of the structural frame, connection of structural members, exterior wall construction, installation of doors, windows and insulation, roof framing, roof covering and insulation, framing of interior floors, fire proofing, fire-resistance rated construction, shafts, chases, stairway enclosures and interior walls.
- Inspections for drywall, interior finishes, doors, hardware, stairways, handrails, guardrails, fire stopping, fire blocking, glazing, suspended ceiling and plenum spaces.

Usual and Customary Services (continued):

Typical inspections

- Inspections for drywall, interior finishes, doors, hardware, stairways, handrails, guardrails, fire stopping, fire blocking, glazing, suspended ceiling and plenum spaces.
- Inspections for Heating Ventilating Air Conditioning (HVAC) systems including equipment installation, ductwork, fire dampers, smoke dampers, duct smoke detection, kitchen hood and suppression systems including testing.
- Inspections for life safety systems including fire alarms, sprinklers, smoke control systems, elevator recall systems and standpipes including testing and commissioning; and,
- Inspections for plumbing systems including rough plumbing, venting, through-penetration fire stopping and final approval.